




Outdoor Development Working Party Minutes

Why ?		The objective of this group is to steer improvements to the school grounds (including the field). This is our 6th meeting
Who?		Y6 Corbin, Emily Rowe, Mia. Y5 Scarlett, Ruby, Hester. Y4 Dylan Governors: Mr Alan Rowe, Mr Ben Gower. Staff: Mrs Lou Tuffery, Dr Helen Williams
When ? Friday 24 March 2017 13:00 – 14:00		Where? ICT suite
Item	Time	What do we have to do in our meeting?
1	0:02	Apologies: There were no apologies – well done everyone! Decide chairperson Ruby and minute-taker(s) Hester (a very good job done) Also present at this meeting were Mr Gambier and Mr Phil Jones, Landscape architect (for item 3)
2	15 mins	Minutes from 10 th Feb and matters arising It was noted that the meeting date had been changed from the minutes. <ul style="list-style-type: none"> • Tesco grant – successful! £5k. What next (HW)? HW and Mrs Jorey have completed the paperwork and the money should be in school in 21 days – this needs checking after Easter. • Toilets in field – report (AR/BG) 11k Cormac quote for wooden block that can be craned into place and then plumbed in. Can be used instantly and sold on if necessary, looks attractive. AR said pipework is there but we'll have to pay to have them connected. 13-14k for a built block. Unwanted paving slabs from outside infant classrooms to be moved to field (how?) to form base for toilets. Ongoing. • Junglerun Sorting the accessibility problem has gone to Cabinet and Mr G has An Idea (currently a secret)! • Y4 courtyard – progress? (HW) Decking completed and walls painted. £178 left to complete the painting. It's looking lovely and will be well used. Everyone pleased. • Bottom playground wall – progress (HW) Mrs Pellow needs paint and is waiting for some drier weather to begin. Trago Mills has sponsored the paint for the new Falmouth town murals - Emily, Hester and Scarlet keen to write to Trago Mills to ask if they will sponsor ours! This needs to happen straight after Easter.
3	20 /30 mins	Trim Trail progress and budget Budget: Mr G reported that Heather and Lay have given the school £2k to repair the Castle. Brilliant! <ul style="list-style-type: none"> • A thank you letter needs to go from this group on behalf of the school. HW and MrG reported that we have: £2,781 from all the cake bakes so far, PE grant balance of £5,528, Tesco grant of £5k, plus £20k put aside for <u>all</u> the work outdoors. Totaling £33,309.00 (this does not include the £2k for the castle repair) • It is essential that income from class cake bakes continues in order that the field toilets can be funded. Thank you everyone – particularly Juniors who will be least affected by the development.

		<p><u>Trim Trail/Infant area development:</u> Mr Phil Jones has been awarded the contract for this work, which will begin during the 2nd week of the Easter Holidays. Mr Jones has been in contact with Mrs Jorey re access and requirements etc. A long discussion followed with Mr Jones and BG talking us through what was going to happen and when. This was followed after the meeting closed with a visit to the site by Mr Jones, HW, LT, BG and AR to look at some details. First – site clearance saving the wood from the Trim Trail for re-use, eg in new monkey bars and ‘rolling bars’. Next drainage and groundworks. Followed by play equipment. We need decent drainage and it won’t be clear exactly what is involved and prices until the site has been cleared. At that point, Mr J will re-price. Also essential: wheel-chair friendly paths (tiger-mulch?), edged with hedging/planting (stainless steel?), all-weather sitting down space for a class – astro turf? It was noted that we can’t have tiger mulch (or equivalent) laid and then the playground equipment fitted as we would have to have it pulled up again, so the suggestion atm is that a temporary mulch is laid until all the play equipment is in place. Plus sand pit and mud kitchen. Mr J has Mr G’s diagrams and siting of the sandpit and mud kitchen was agreed with Mrs H-P. This of course might alter slightly when the site is cleared and marked out! But there was discussion in the meeting about some distance/hedging to stop the mud kitchen mud making its way onto the astro turf, for eg. Everyone was very excited that this work will begin at last. Mr J is also very happy to work with willing parent volunteers.</p> <ul style="list-style-type: none"> • BG will monitor the work and liaise with Mr G and Mr Jones. • The pupil-members of this committee will take photos of the work as it develops and start a blog so families can see where the money is going. Please can class teachers make sure this happens after Easter? 	
4	5 mins	<p>Moving forward Mrs W is finishing in this role at Easter. Mr Rowe kindly agreed to take over the organization of these meetings. Mrs W said how much she has enjoyed working with this group and although is sad about leaving, is delighted to be leaving at a point when the improvements we have been working towards for 3 years are about to take place – she thinks she might just have to pop in and see how it’s going!</p> <ul style="list-style-type: none"> • Mrs W will send AR all the templates and previous minutes 	
6		<p>AOB (Any Other Business) Miss Finnegan has a sink for the mud kitchen when it’s fitted out and is bringing this into school and storing it behind Class 6.</p>	
7		<p>When we meet again what do we have to do? Monitor trim trail developments and make sure all the bold items have been done (above) The date for the next meeting was fixed for Friday 28th April at 1pm</p> <p>Close Meeting (time) The meeting closed just before 2pm.</p>	