

Outdoor Development Working Party - Minutes

Why ?		The objective of this group is to steer improvements to the school grounds (including the field). This is our 3 rd meeting
Who ?		Y6 Corbin, Emily Rowe, Mia. Y5 Scarlett, Ruby, Hester. Y4 Dylan Governors: Mr Alan Rowe, Mr Ben Gower. Staff: Mrs Lou Tuffery, Mrs Helen Williams
When ?		Friday 2 nd December 2016, 13:00 – 14:00
		Where? Computer suite
Item	Time	What do we have to do in our meeting?
1	0:02	Apologies: who is unable to be here? Mrs Tuffery, Mr Gower, Ruby. Mr Gower arrived during item 4. There was some discussion about whether Ruby was part of this group. Briefer: ask someone to let absentees know what has been decided. ACTION: Mrs Williams to brief Mrs Tuffery and Mr Gower. ACTION: Hester to ask Ruby if she is going to continue to be part of this group and report back next meeting.
2	5 mins	What do we have to do? <ul style="list-style-type: none"> Decide who's doing what by when.
3	10 mins	Minutes of last meeting and matters arising. <ul style="list-style-type: none"> Dead trees outside infant classes to be cleared tomorrow (Saturday 3rd). HW thanked Mr Rowe for organising this. £30000 in school budget to allocate for improvements to outside area – priorities have to be decided. We have 3 quotes for improving the trim trail area. There was some discussion around this. One quote (Phil Jones) is attractive in terms of ideas but incomplete in terms of cost. ACTION: Mr Gower to contact Phil Jones. ACTION: HW to find pupils' trim trail designs on school system and send link to group for agreement on main elements to include at next meeting What is going to happen to bottom playground if Mr Gambier has a slide built? Where will football be played? Item for another meeting.
4	10 mins	The field and toilets. <ul style="list-style-type: none"> Mr Rowe and Emily showed us some information on pricing for eco-toilets. Around £1000 will buy one toilet. ACTION: Composting toilets need periodic maintenance, clearance. HW to check if this would be par to Will's job or not. ACTION: Mr Rowe is finding out about costs and implications of accessing water in allotments to build a small toilet block, with storage facilities. Mr Gower was welcomed to the meeting and brought up to speed regarding item 3.
5	10 mins	The bank and safety net ACTION: HW to follow up what is happening with SW Nets with the Office (JJ) and report back. The net needs extending and steps need adding.

6	10 mins	<p>Class 4s decking</p> <p>The small courtyard outside Class 4 has been cleared and is ready to be improved. They would like it decked and it needs to be wheelchair usable.</p> <p>ACTION: HW to ask Mr Swiggs exactly what the class wants in order we can get a quote for the work.</p>
7	5 mins	<p>Thank yous to Mrs Gall's dad and Miss Finnegan's dad.</p> <p>ACTION: Mia and Emily Rowe to make/organise card for Mrs Gall's dad</p> <p>ACTION: Hester and Scarlett to make/organise card for Miss Finnegan's dad</p> <p>It was suggested that we could invite them for lunch to present the cards.</p> <p>ACTION: Mia & Scarlett, Hester and Emily to talk to Mrs Heath in the office about Christmas lunch possibility, and about contacting them to invite them for this or another day.</p>
8	1 min	<p>Set time and date for next meeting.</p> <p>Friday 6th January, 1:00 - 2:00pm</p> <p>Computer suite</p>
9		<p>AOB (Any Other Business)</p> <ul style="list-style-type: none"> Scarlet showed us her ideas for improvements to the trim trail as a PPT <p>ACTION: Scarlet and ? will arrange to take this to the infant classes – Y0, Y1 & Y2 to gather opinions from the children and teachers.</p> <ul style="list-style-type: none"> Mr Rowe was taken to see Class 4's courtyard area. ACTION: HW is to ask staff how long, and how much, of the trim trail area would be feasible to be out-of-bounds whilst work is being done.
10	5 mins	<p>When we meet again what do we have to do?</p> <ul style="list-style-type: none"> We need to look at the budget and decide priorities. Assess Trim Trail designs from pupils plus from external companies in order to put together, price and allocate our funding for a package of work for this area to begin soon in the NY <p>Close Meeting (time) Everyone was thanked for attending and the meeting closed at 2:00pm</p>

